

Rianda House Board of Directors Meeting Minutes

Thursday, June 29, 2023

Members Present: Peter, Carroll, John, Steve, Bonnie Absent: Jon, Leslie

Staff: Maury, Libby

Welcome and Call to Order

Following a short meet and greet time, Peter called the meeting to order at 4:00pm, noting a quorum was present. The check-in discussion focused on the Rianda House core value of inclusiveness. There were no changes to the agenda. Maury reported a recent efficiency analysis concluded Rianda House cannot afford a full-time Operations Manager position. Maury and Peter met with Toni Abdalla to announce the position and her employment were terminated.

Peter subsequently notified all Board members by phone. She was offered severance pay for every year of service per Rianda House personnel policy (approximately \$19,000). Maury will see that her duties are reorganized and reassigned.

Strategy Session

Board Development (Strategic Goal 2) Term limits of Board membership were discussed. For Board education, Libby presented 12 Principals of Board practices for non-profits from Board Source. Ways to grow the Board from the current 7 to 11 members was discussed. Increasing Board committee members was urged to provide education and experience for Board growth.

Program Expansion (Strategic Goal 1) Maury reported on three avenues of program growth this year: Visit Me Today, Extended hours, Calistoga. Rianda House received a \$7500 grant from the City of St. Helena to facilitate a partnership with Ben Hill, founder of Visit Me Today, a personal visitation program for isolated seniors in the upper valley.

Consent Agenda: May Minutes, Financial Reports, program Manager Report, Plan for Expansion (distributed earlier). Carroll moved approval and John seconded. Approved unanimously. It was clarified that discussion of any item on the consent agenda can be requested and placed on the regular agenda by any Board member

Board Member Actions

Libby led a review of prospective board members, updating their prospect status, and noting actions to be completed. Board action plans included, Maury to start planning end of the year financial giving by July 15; Libby to charters for committees by July 19, and various contacts to be made for Board recruitment, including Dr. Brown, George Ayala, and Julie Garvey.

Adjourned 5:25

Next meeting, July 20, 4-5:30 pm, Rianda House and zoom mode